



OFFICIAL RESPONSES TO VENDOR QUESTIONS RFP-2022-DBH-01-FAMIL

| No. | Question | Answer |
|-----|--|---|
| 1. | <p>Section 1, Introduction, Subsection 1.2 Contract Period</p> <p>Does the Department anticipate an increase in funding for these services in the event that the parties agree to extend the contracted services?</p> | <p>The Department does not have information about funding for these services after SFY 2023 at this time. However, the Department may extend contracted services for up to four (4) additional years, contingent upon satisfactory Contractor performance, continued funding, agreement of the parties, and Governor and Executive Council approval. See Section 1, Introduction, Subsection 1.2 Contract Period.</p> |
| 2. | <p>Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.12</p> <p>Does Paragraph 3.2.12 refer to training described in Section 3 of the RFP?</p> | <p>Yes. See Addendum #1.</p> |
| 3. | <p>Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.12</p> <p>Will the Department and the selected Vendor determine criteria for conducting training pre- and post-tests?</p> | <p>Yes. See Addendum #1.</p> |
| 4. | <p>Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.27</p> <p>Is the Fiscal Agent responsible for managing contracts (including negotiating, determining deliverables, preparing contracts, overseeing implementation, evaluating outcomes, etc.) entered into by the Suicide Prevention Council?</p> | <p>No. See Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.27.</p> |



| No. | Question | Answer |
|-----|---|---|
| 5. | Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.27 How many contracts does the Department anticipate will be entered into by the Suicide Prevention Council each fiscal year? | The \$100,000 of General Funds designated to support implementation of the goals of the Suicide Prevention Council's strategic plan is new funding for SFY 2022. The Department does not anticipate more than six sub-contracts, but the actual number is unknown at this time. |
| 6. | Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.27 In the event that funds are not spent in a fiscal year, will the selected Vendor be responsible for carrying over these funds? | See Addendum #1. |
| 7. | Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.27 How will the Fiscal Agent be expected to interface with the State Suicide Prevention Coordinator? | The Department does not have any requirements for interaction between the State Suicide Prevention Coordinator and the Contractor at this time. |
| 8. | Section 3, Statement of Work, Subsection 3.2.26, Paragraph 3.2.26.4 and Paragraph 3.2.26.7 Does this requirement include speakers who have survived an attempted suicide? | Yes. See Addendum #1. |
| 9. | Section 3, Statement of Work, Subsection 3.2, Scope of Services Paragraph 3.2.32 Do the requirements in Paragraph 3.2.32 apply to volunteers working under any contract that may result from RFP-2022-DBH-01-FAMIL? | Yes. See Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.32. |



| No. | Question | Answer |
|-----|--|---|
| 10. | Section 3, Statement of Work, Subsection 3.2, Scope of Services Paragraph 3.2.32 Do the requirements in Paragraph 3.2.32 apply to board members of any organization that may be awarded a contract to provide services for RFP-2022-DBH-01-FAMIL? | No. |
| 11. | Section 3, Statement of Work, Subsection 3.2, Scope of Services Paragraph 3.2.33 Can the selected Vendor request a waiver to hire employees or approve volunteers to provide services under a resulting contract based on information disclosed by a background check? | Yes. See Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.33. |
| 12. | On page 20, Section 3.3.3 Reporting Section 3, Statement of Work, Subsection 3.3, Reporting Requirements Will the Department consider changes to the requirements for monthly and quarterly reporting? | See Addendum #1. |
| 13. | Section 3, Statement of Work, Subsection 3.3, Reporting Requirements Are monthly and quarterly reports required to have the same level of detail? | No. See Addendum #1. |
| 14. | Section 3, Statement of Work, Subsection 3.3, Reporting Requirements, Paragraph 3.3.1, Subparagraph 3.3.1.2 Are data statistical reports as referenced in 3.3 and 3.4 required on a monthly basis? | No. Data statistical reports will be required on a quarterly basis. See Addendum #1. |



| No. | Question | Answer |
|-----|---|--|
| 15. | Section 3, Statement of Work, Subsection 3.3, Reporting Requirements, Paragraph 3.32 Will the Department consider changing the due date for monthly programming reports to the end of the previous month? | Yes. See Addendum #1. |
| 16. | Section 3, Statement of Work, Subsection 3.2, Scope of Services, Question 4. Does Question 4 refer to Paragraphs 3.2.16 through 3.2.18 of the RFP? | Yes. See Addendum #1. |
| 17. | Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.27 and Section 4, Finance, Subsection 4.1, Financial Standards, Paragraph 4.1.1 Are the General funds referenced in Paragraph 3.2.27 included in the anticipated funding for the resulting contract listed in Paragraph 4.1.1? | Yes. |
| 18. | Section 4 Finance, Subsection 4.1 Financial Standards, Paragraph 4.1.1 What is the anticipated funding amount for a contract that may result from RFP-2022-DBH-01-FAMIL? | The Department is seeking proposals to provide the services described in Section 3, Statement of Work, Subsection 3.2, Scope of Services. See Section 4 Finance, Subsection 4.1 Financial Standards, Paragraph 4.1.1. |
| 19. | Section 5 Proposal Evaluation, Subsection 5.1, Selection, Paragraph 5.1.7 Does Paragraph 5.1.7 refer to First Episode Psychosis/Early Serious Mental Illness Anti-Stigma and Public Awareness Campaigns? | No. Section 5 Proposal Evaluation, Subsection 5.1, Selection, Paragraph 5.1.7 contains a description and point value for RFP Question #6. See Section 3, Statement of Work, Subsection 3.2, Scope of Services, Question 6. |



| No. | Question | Answer |
|-----|---|--|
| 20. | Section 6 Proposal Process, Subsection 6.7 Proposal Submission Will the Department accept attachments to submitted proposals? | Yes. See Section 6 Proposal Process, Subsection 6.7 Proposal Submission. |
| 21. | Section 6 Proposal Process, Subsection 6.7 Proposal Submission Will the Department accept hyperlinks to online documents instead of email attachments? | No. See Section 6 Proposal Process, Subsection 6.7 Proposal Submission. |
| 22. | Section 7 Proposal Outline and Requirements, Subsection 7.2 Outline and Detail, Paragraph 7.2.13 Are Vendors required to submit their responses to questions as an email attachment? | Yes. See Section 6 Proposal Process, Subsection 6.7 Proposal Submission. |
| 23. | Section 7 Proposal Outline and Requirements, Subsection 7.2 Outline and Detail, Paragraph 7.2.5, Subparagraph 7.2.5.1 Are Vendor responses to RFP questions part of the Proposal Narrative, Project Approach, and Technical Response? | Yes. See Section 7 Proposal Outline and Requirements, Subsection 7.2 Outline and Detail, Paragraph 7.2.5, Subparagraph 7.2.5.1 |